



University of Maribor

Faculty of Economics and Business



UNIVERSITY OF MARIBOR  
Faculty of Economics and Business  
Razlagova 14, 2000 Maribor  
Slovenia  
International Relations Office

## ERASMUS TRAINING in Maribor

*„...let's gain dynamic and positive experiences...“*

Practical placement: **Faculty of Economics and Business - International Relations Office**

Number of vacancies: **2 (different periods, see 'Beginning of training')**

Short description of main tasks:

- collaborating with foreign partners, universities and institutions;
- administrative and other tasks, considering incoming and outgoing students;
- activities in some international projects

Duration of training: **6 months**

Beginning of training:

- **10<sup>th</sup> of August 2021 - 10<sup>th</sup> of February 2022**
- **1<sup>st</sup> of October 2021 - 1<sup>st</sup> of April 2022**

**Please indicate in your application which period is convenient for you.**

Conditions of payment: Erasmus or other scholarship from home institution

- Requirements:
- CV with photo and Motivation Letter to one of the emails mentioned below
  - well proficient in English (at least B2 level)
  - well proficient in computer programmes (Word, Excell,..)
  - communicative and open-minded person
  - international experience
  - field of study is not important

- What do we offer:
- **all students benefits** (food coupons,library);
  - **work in a pleasant and international environment;**
  - **lively and young atmosphere in the city of Maribor**

Contact: International Relations Office Sanja  
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Deadline for application : **15<sup>th</sup> of June 2021**